



YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	Sri Guru Angad Dev College, Khadur Sahib
• Name of the Head of the institution	Dr. Paramjeet Singh
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	9464712030
• Mobile no	9501944119
• Registered e-mail	principalsgad@gmail.com
• Alternate e-mail	principalsgad@yahoo.co.in
• Address	Khadur Sahib
• City/Town	Khadur Sahib
• State/UT	Punjab
• Pin Code	143117
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Rural

• Financial Status	Grants-in aid				
• Name of the Affiliating University	Guru Nanak Dev University, Amritsar				
• Name of the IQAC Coordinator	Prof. Rohit Sharma				
• Phone No.	8283819697				
• Alternate phone No.	9464712030				
• Mobile	8283819697				
• IQAC e-mail address	naac@sgadcollege.in				
• Alternate Email address	principalsgad@yahoo.co.in				
3.Website address (Web link of the AQAR (Previous Academic Year))	http://sgadcollege.in/AOAR%202020-21.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	http://sgadcollege.in/Academic%20Calender%202021-22.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	A	3.11	2016	05/11/2016	04/11/2021
Cycle 2	B	2.02	2022	11/10/2022	10/10/2027
6.Date of Establishment of IQAC			16/03/2015		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
NA	NA	NA	NA	NA	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	01	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
1. To construct a separate space for the college transportation. 2. To have a separate wing for senior secondary. 3. To construct dark room for physics lab.		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		
Plan of Action	Achievements/Outcomes	
To construct a separate space for the college transportation.	Achieved, IQAC in consultation with principal Appointed Prof. S.S Cheema to suggest separate parking area and supervise the task.	
To have a separate wing for senior Secondary	Achieved, IQAC in consultation with principal appointed a committee under Prof. Harmeet Kaur to carry forward the task and work out to get a separate area for senior secondary.	
To construct dark room for physics lab.	Achieved, IQAC appointed Prof. Rajbir Kaur and Prof. Jaspreet Kaur to find the possibility of construction of dark room	

13. Whether the AQAR was placed before statutory body?	No
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Nil	Nil
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2020-21	15/02/2022
15. Multidisciplinary / interdisciplinary	
<p>College is already working with multidisciplinary courses covering a wide range of different fields including Arts, commerce, science and fashion designing. The respective enrolled courses are Bachelor of Art, Bachelor of commerce, Bachelor in Business Administration, B. in(computer science) , B. of science (non medical), B. in internet technology, masters in internet technology, and some one year diploma course, viz diploma computer application, post graduate diploma in computer application and diploma in stitching and tailoring.</p>	
16. Academic bank of credits (ABC):	
<p>Academic bank of credits (ABC) will be implemented when NEP will be implemented across HEI's.</p>	
17. Skill development:	
<p>Several professional courses of college, aids in skill development of the students. Students are imparted with separate practical knowledge about computer hardware and computer software, under respective courses. Students related to commerce, are made engage with various skills and start up strategies for running a business by establishing small companies by themselves. courses like diploma in stitching and tailoring, polish their hands to develop the best skills in the same. we are also running other skill development courses in electrician and RAC. workshops conducted in respective fields books their skills.</p>	
18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)	

In this technological age, we use the internet medium to teach courses in Indian and regional languages by integrating the Indian knowledge system. English and regional languages are used for communication in our courses on Moodle . Language used , is inextricably linked to art and culture. In particular, languages influence the way people of a given culture speak with others. It helps in better understanding of the concepts and makes the students comfortable to initiate in class.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

College always focuses on outcome based education. Students of M.Sc. (IT), BCA and B.Sc. (IT) are analysed with their project outcomes in software development and website development. Students of B.Com and B.B.A. in finance and marketing are made to plan and deliver seminars. Science models are obtained from students of B.Sc. (Computer Science and Non-Medical), which reflects their efforts and skills.

20.Distance education/online education:

College is working on making the teaching more accessible through online mode. Using Google Meet, Teachmint apps Lectures were recorded both audio-visually on teachmint apps. Various classrooms along with their timetables were created by respective subject related teachers on their apps. Mode of online attendance was also implemented.

Extended Profile

1.Programme

1.1 577

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 492

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2

1125

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3

136

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1

46

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2

25

Number of sanctioned posts during the year

Extended Profile	
1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	577
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	492
File Description	Documents
Institutional Data in Prescribed Format	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	1125
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	136
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	46
File Description	Documents
Data Template	View File

3.2	25
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution	
4.1	28
Total number of Classrooms and Seminar halls	
4.2	80.89490
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	66
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The curriculum planning is not undertaken directly by the college but it is handled by university, so the college proactively send its inputs based on the feedback received from the teachers, students and the parents regularly to the university.

Academic calendar :The college prepares its annual academic calendar to set tentative dates for all curricular, co-curricular and extra curricular activities.

Time Table: At the beginning of each academic session the Time table for all the classes is prepared to ensure efficiency and transparency in the teaching learning process. The registrar of the college is sure about the proper implementation of the time table.

Curriculum division and planning:. It is pertinent to mention here that the college has made the syllabus committee to ensure the

effective implementation of prescribed curriculum. The committee holds meeting with HODs and teachers from time to time to take feedback from them regarding curriculum and to review the implementation of the curriculum.

Lesson plans: The college gives the flexibility to its entire faculty for preparing lesson plans. Majority of the teachers prepare lesson plans by dividing the whole syllabus on weekly basis. It also included the evaluation process to be followed by the teacher and to acquire the feedback of the student's progress.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Before the commencement of each semester, University notifies an academic calendar for all the programs, which contains the date of commencement, last working day of the semester, and dates for semester-end examinations. SGAD follows the calendar issued by the University strictly and plans all its activities including the conduct of Continuous Internal Evaluation (CIE). The institute prepares an institute-level calendar and subsequently every department prepares its calendar. Institute calendar of events includes details like the total number of working days and holidays, CIE dates. The academic calendars help faculty members to plan their respective course delivery research work academic and cocurricular activities. Department heads closely supervise and monitor the completion of the syllabus as per the lesson plan prepared by faculty members. Syllabus coverage for each CIE is decided well in advance and faculty members adhere to it. Internal Assessment tests (IA), assignments, quizzes, and seminars are part of the Continuous Internal Evaluation (CIE) of students. Continuous evaluation and assessments are also done for laboratory course, project work, and seminars. Conduction of laboratory experiments and viva, Submission of records are the major components of laboratory course evaluation. As per the laboratory records, the internal test is conducted at the end of the semester.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

D. Any 1 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

0

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data

requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

The curriculum is decided and framed by the university and the same is followed by the institution. However, the Institution at its own level frames programmes and seminars keeping in view Professional Ethics ,Gender, Human Values, Environment and Sustainability. Gender based Equity programmes to promote women empowerment are conducted each year on occasions like Women's day, Lohri, Teeyan, Yoga day, religious programmes like daily morning assembly and Akhand path sahibs are organized on regular basis to promote the Human and Moral values among the students for their overall development. Lectures by prominent persons are conducted to promote Professional Ethics ,Gender, Human Values, Environment and Sustainability with the Curriculum.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

2

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

19

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution

D. Any 1 of the above

from the following stakeholders Students Teachers Employers Alumni	
File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File
1.4.2 - Feedback process of the Institution may be classified as follows	B. Feedback collected, analyzed and action has been taken
File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of students admitted during the year	
254	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)	
2.1.2.1 - Number of actual students admitted from the reserved categories during the year	
84	

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

To ensure that the students achieve effective learning levels, a variety of learning components which include Home assignments, Group discussions, quizzes, class tests, projects, viva-voce tests, and attendance is carried out continuously in the institution. Faculty members and various Committees examine student's academic progress on a regular basis and offer advice on how to raise their performance to ensure academic advancement. To support slow learners, special measures such as remedial classes are held. To support advanced learners assistance from peers and seniors is made, and they are given tasks, for developing their skills for understanding, and they are encouraged to engage in other skills-building activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
492	46

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The College employs a teaching strategy that places a strong emphasis on educating students through a student centric approach.

Along with improving student's confidence and promoting independence, this method assists in transforming them from being passive recipients to active contributors. Since all the students differ in their capacity for comprehension and absorption, proper care is taken to fulfill the needs and expectations of individual students. The teacher encourages learning by ensuring that each student participates in class activities so that they can individually understand at their own level and process knowledge at their own pace. The institute focuses on student-centric techniques for improving students capacity for lifelong learning, such as debates, in-class presentations, regular quizzes, regular assignments based on difficulties, and yearly cultural events held at the university level. Teachers make their classes interactive by utilizing ICT tools, the Language Lab, Audio-Visual technique, and projects that best suit their needs. Internal assessments are designed in such a way as to promote independent work among pupils.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Information and communication technologies, or ICTs, enable users to engage in a world that is changing quickly and where access to a wide range of developing technologies is increasingly transforming work and other activities. Information can be found, discovered, analyzed, exchanged, and presented in an impartial and responsible manner using ICT techniques. Users can quickly obtain concepts and understandings from a variety of people, communities, and cultures by utilizing ICT. In addition to traditional classroom instruction, the Institute uses ICT-enabled instructional methods. The institute has 4 smart classrooms and makes an effort to establish an environment conducive to online learning through the Moodle platform and use AV aids in the classroom, where teachers make use of smart classrooms.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

33

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

7

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

8

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

202

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college's evaluation method is open and thorough in terms of frequency and diversity. The internal assessment system is explained to the pupils well in advance to maintain transparency in internal assessment. The Principal holds staff meetings and gives instructions to ensure that the evaluation process is carried out effectively. At the college and university levels, students who are admitted for the relevant course are continuously evaluated by Class tests and House examinations. To ensure the fair internal assessment procedure, HODs examines the question papers prepare by the department faculty and randomly checks the answer scripts. Students are informed of their performance by seeing their answer sheets after their examination and answering their queries, the pupils who performed poorly are given individual counseling by their class and subject teachers.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The internal and external examination mechanism is totally transparent. The criterion used follows the university's instructions. The various components of the assessment procedure are explained to the students by the faculty at the start of the semester. Faculty continuously monitors students based on conceptual lectures, laboratories, assignments, and midterm exams. Based on these techniques, endterm grades are prepared and shown to the students. The schedules for the internal evaluation tests are created in accordance with the university and distributed to the students well in advance. Two invigilators are allocated to each hall in order to ensure the correct administration of formative exams. Within a specified period of time from the date of the exam, the faculty members teaching the course perform their evaluation duties. To ensure a fair evaluation procedure, HOD randomly checks the answer scripts. The students evaluated answer sheets are shown to them during internal exams so that they can check them, and any issues are resolved right away. The internal assessments result is displayed to the pupils. For external examination the students are given an option of revaluation and rechecking by the university open for a specific time. The results are displayed individually as well in the form of gazette on the university website.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Program Outcomes (POs) are broad statements that define the professional achievements that the programme wants to achieve and that the students are expected to have reached by the time the programme is over. POs include a variety of interconnected

knowledge, skills, and personality attributes that students must develop in order to pass.

Course outcomes (COs) are straightforward declarations of the fundamental and persistent discipline knowledge, the skills that students should be able to perform, and the level of learning that is anticipated upon course completion. They are communicated and specified explicitly. The course coordinator creates the course outcomes after consulting with concerned instructors who are teaching the same course.

After reaching a consensus, the ideas are disseminated and made public through a variety of channels, including display boards and websites and notice boards of college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Each course has a defined set of course outcomes and corresponding evaluation criteria. In order to offer a quantitative assessment of how effectively the programme outcomes are met, the course outcomes (COs) are mapped to the programme outcomes. Through the mapping of questions to programme outcomes (POs), the performance of the students in the House and semester exams for each course is utilized to check the level of attainment of the POs and COs. Exams taken in the middle of the semester, at the conclusion of the semester, class tests and quizzes are the foundation of the assessment process for the direct approach of evaluating course outcomes. The overall attainment of each COs is based on the average mark specified as the aim for final attainment, and each question in mid-semester/end/assignment/quiz is linked to the relevant COs.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://online.gndu.ac.in/syllabi.asp

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

102

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://sgadcollege.in/igac/sss2021-22.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The College has been actively participated in organizing outreach programmes, like extension lectures, debates, and various

competitions (quiz, elocution, poster making, cultural activities etc.) and fine art programmes.

The institution has a research promotion cell that encourages all the faculty members to participate and to publish their research in valuable journals. The college has also conducts extension and outreach programmes to import human and social values among its students.

The college strives towards integrated personality development of students by providing varied learning experiences, specific knowledge, extension activities, E-Learning, Cultural activities etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

2

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

4

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institute promotes extension activities in its neighbourhood community in order to sensitize the students to social issues and thus contributing to their holistic development. The college

regularly conducts the extension activities organised during the session 2021-22 included cleaning camps and celebration of some national and international days

These activities have gone a long way in developing amongst students a sense of participation and responsibility towards social issues and have deepened their understanding of problems existing in our society and hence enriched their personality through actual participation. Such activities help produce responsible citizens and contribute to their holistic development.

So it can be said that these activities have left positive impact on the students in a sense that it has developed student-community relationship, leadership skill, communication skill and self confidence amongst them.

The NSS volunteers altered the neighbourhood community to take protective and safety measures against

Covid -19 also.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

01

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

8

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

466

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

SGAD College aims to achieve the primary objective of providing the students an education to compete National Level & International Level with personality development and professional training to facilitate the same , a policy making mechanism that ensures transparent and efficient distribution of funds is in the place. The college has infrastructure facilities and learning resources are categorized as under: (a) Learning Resources include resources and infrastructure required for library, laboratories, computer labs, class room teaching, events, meetings and conferences. (b) Support facilities include hostels, canteens, conference hall, seminar hall, auditorium, departments, Play grounds etc. (c) Utilities include safe drinking water, girls

and boys common rooms offer recreation and relaxation to students as a few indoor games can be played here. Classes are scheduled for optimal utilization of the available physical infrastructure. Sophisticated equipment available in the laboratories. The college has music room equipped with various musical instruments. The Institute continuously strives to create and widened the infrastructure both in terms of buildings and other facilities that conducive to good teaching learning environment.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Common rooms are provided to students where pupils can play games like chess, caroms etc., Qualified physical director has been appointed for facilitate the students to playing and practicing indoor and outdoor sports and games. College teams are formed to take part in state level and University level competitions. Keeping in view the importance of sports in today's scientific era and it's vitality in the shaping of individual's personality, health and fitness, the institute lays considerable emphasis on student's participation in various games. We have a spacious and well equipped play ground, where students can play games like hockey, football, kabaddi, cricket, volleyball. Students have been sent to intercollegiate competitions. Cultural events and competitions are conducted in the inter-departmental level in an academic year and the winners are awarded and rewarded accordingly. Cultural Activities: The college encourages students to participate in various cultural events and make the students to get improved in the field of interest. The college conduct various cultural activities like Technical fests, Fresher's, Annual Sports Day, Annual Day, Farewell etc., Students are even sent to other colleges for intercollegiate competitions like dances, skits, mimicries etc., We have different cells such as women cell, personality development etc. who play an excellent role for over all development of the student's community.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

4

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

18.72169

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library of Shri Guru Angad dev college was established along with the foundation of college. It was opened in a big room but it

has been modified in ultra modern building. It has a good furniture and almirahs that fulfills the needs of the students. It has a wide stock of books, magazines, journals, newspapers and other knowledge books. In our library these are many books which are related to various subjects like commerce, Computer, Science, Physics, math, competitive exam, social science, reference book etc. The total number of book in library exceeds twenty one thousand. The library remains open during all the working days. The library has its own computer section. All data is recorded in computer. Internet /Wi-Fi facilities also available in the library. Three reading hall are provided to students. Students can also check the book catalogue through OPAC. Apart from it library also provide e-services. Students can use these services per the link: <https://nlist.inflibnet.ac.in>. Students can get their user ID and password from library to access e-resources using INFIBNET. The college library is fully automated since 2012 with the software named ORBIT'sEzLib.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

C. Any 2 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

2.67036

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

100

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College had focused consistently deployed best-in-class IT-infrastructure and applications development for academic and research support. The campus has been enabled internet service providing anytime access to knowledge and learning resources, keeping in line with demand from students and faculty. Computer lab is well-equipped with branded PC's adequately supported by 7 Mbps leased lines for internet connectivity. It is also equipped with a wide range of licensed system software and application software. The entire campus is connected with WIFI. Computer labs are well connected to the internet which help students and faculty to carry out their academic and other work. Lab attendants are also available to support students and faculty in their queries. The institute has total 66 computers. Wi-Fi facility: Staff can access this facility on their Laptops by registering themselves. The institute is planning to extend this further to create and establish a Wi-Fi enabled campus. Intercom Facility: The campus is well connected with a well planned Telecom Network with intercom facilities is provided.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

66

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

D. 10 - 5MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

80.89490

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college ensures regular maintenance and up keeping of all infrastructural facilities by holding meetings of committees and management constituted for this purpose and using the funds as per the requirements in the interest of students.

- IT machines and software are upgraded whenever needed to ensure the market relevance's of acquired skills.
- All the laboratories are well maintained, lab in charge and staff in charge are taking care of maintenance works, which will be supervised by HODs of the concerned department.
- Suggestion boxes are installed outside the library and principal office to take feedback and this helps a lot in introducing new ideas regarding campus enrichment.
- To ensure return of books, 'no dues' from the library is mandatory for students before appearing in exam.
- Sports: - Regarding the maintenance of sports equipment the college sports in charge is deputed.
- Computers: - 1. Centralized computer laboratory established to enrich the students.
- Classrooms: - 1. At the departmental level, HODs submit their requirements to the Principal regarding classroom furniture and other.
2. Administrative officers will take in charge for student's academic requirements

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

79

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

110

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to Institutional website	http://www.sgadcollege.in/softskills.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

100

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

100

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

C. Any 2 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression**5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

1

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

13

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

38

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Our institution has a student council which work with the objective to improve the confidence level of students & their leadership qualities. student council has one incharge who work as a co-ordinator of this council & appointments of this council from time to time . Class representatives of all the classes are the members of this council, who appoint at the starting of the academic session. These members have a batch which show their identity as a CR & member of student council. During the meeting of the council ,co-ordinator collect feedback from the members on different matters as well as ask them to give their valuable suggestions. The members of this council also assist the staff members and responsible for duties in the different activities run in the college during academic session.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

38

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

On the suggestion of IQAC, One Alumni meet is organized every year and on the basis of the feedback received by Alumni Members necessary refinements are conducted at Institution Level. The College has an Alumni Association. The old students keep visiting the College and interact with the head of the institution, the faculty and the Students. Some of our alumni give cash awards to outstanding sports persons and meritorious students. The Alumni committee is constituted to encourage more active participation of Alumni in near future. In the session 2021-22 Alumni meet was organised on 31 october, 2021. To make this event successful and with the objective that maximum number of passout students attend this meet google form was also prepared. This form available on college website. This meet was attended by 84 passout students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)**E. <1Lakhs**

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT**6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college has well qualified faculty members and competent administrative staff who work under the constant guidance of the Principal and the patronage of the managing committee to provide effective leadership and management at various levels. The institution has a well-defined vision and mission to make concrete and dedicated efforts for quality and value-based education. For the fulfilment of the mission, the leadership strives to maintain an open and interactive environment. All stakeholders are actively encouraged to participate and voice their perspectives for effective decision making and policy formation. The governance of the college is reflective of the effective leadership as it addresses the needs of students and society it seeks to serve by:

(a). Providing courses in all major disciplines. (b.) Developing attributes as per the need of the discipline. (c.) Developing overall personality of the students to be good citizens. (d.) Inculcating human values and having regard for heritage and culture. The Principal, Heads of Departments and Administrative staff steer the college through appropriate planning and efficient review mechanism for achieving broad based goals. The college administration relies heavily upon its Internal Quality Assurance Cell comprising senior faculty members, and members of the management.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Sri Guru Angad Dev College follows the practice of decentralisation in its true sense, in all the three important pillars of the institution, viz. academics, administration and extra-curricular activities. The practice of decentralisation and participatory management is reflected in all the activities of the College through a strong and efficient Organogram of Committees which includes the IQAC, Student Council, Research promotion cell, library committee, Anti-ragging committee, Women cell, grievance cell, scholarship cell, personality development cell and various Cultural Societies. All the major stakeholders of the College including Management, The Governing Body, The Principal, Teaching and Non-Teaching Staff, Parents, Students and Alumni work in a democratic way of governance following the tacit rules of accountability in execution of their duties and responsibilities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institutional perspective plan aligns with the vision and mission of the institution which are the constant driving factors for improving academic quality policies and strategies. It is effectively deployed to focus on bringing quality improvements in the areas of: 1. Curricular Planning and Implementation 2. Teaching- Learning Processes 3. Research, Collaboration and Extension Activities

4. Academic infrastructural facilities 5. Student Support Activities and Student Progression 6. Internal Quality Assurance System 7. Institutional Values and Best Practices 8. Governance, Leadership and Management At the beginning of the academic year, various bodies and committees that constitute the Organogram of the institution, chalk out the strategic plan of events and activities which will support the growth and development in these key areas and at the end of the year, a review is taken about implementation and the outcomes of the perspective plans. One such broad area in which the Institutional Perspective and Strategic Plan has been successfully implemented is that of Teaching,

Learning and Research. This has been achieved through the deployment of Action Plan for the following initiatives: 1. Faculty Development Programmes by RCC (Research and Collaboration Committee) and the Departments. 2. Introduction of innovative Add-on/Certificate Courses by the Add-on-Courses Committee. 3. Emphasis on using the ICT tools for effective teaching and learning. 4. Conferences and Seminars are organized by various departments to give an exposure to both faculty and students about the latest global trends in academics, industry, sciences and environment.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://sgadcollege.in/igac.html
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The College functions under the supervision of College Managing Committee . The Principal is the administrator of the college and he works in collaboration with the governing body to regulate and maintain a congenial academic environment. The Principal along with members of the teaching and non teaching staff implements the decisions and policies of the management. Heads of Departments, Faculty members and the librarian report to the Principal and carry out the functions of the college. The College has a well-defined organizational structure in the administrative staff also. Hierarchy of staff, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism are defined as per the rules of the Panjab University. In addition, a number of clubs and committees comprising a large number of students & faculty members are active in various departments to enable effective learning of students. The college has a democratic setup, where each unit is given full freedom to innovate and plan its perspective of development, yet it operates through a structured organization for discipline and smooth functioning. Role and responsibility of various bodies are well defined to ensure accountability

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	http://sgadcollege.in/igac/organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

- Leave Benefits (As per University rules)
- Retirement Benefits (As per the University Rules)

Support Facilities

- Canteen
- Staff Cafeteria
- Grievance Redressal cell.
- Internal Complaints Committee
- Parking facilities for both teaching and non-teaching staff.
- Clean drinking water facilities.
- Bank facilities
- Facilities such as ramps and others for differently able

ICT Facilities

- The College is fully Wi-Fi enabled.
- Two full-fledged Computer labs .
- Audio-Visual Lab .
- Laptop/Desktop facilities are provided in the library and staff room.

File Description	Documents
Paste link for additional information	https://online.gndu.ac.in/university-calender.aspx
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

0

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The performance appraisal system of teaching staff follows the guidelines of Guru Nanak Dev University Amritsar. For this purpose the college has adopted a three pronged system including:
 1.Feedback Forms 2.Self Assessment Forms Feed Back Forms: For

ensuring quality performance by the staff, the institution has initiated a system of taking feedback from students. Their feedback is evaluated and necessary measures are recommended. SELF ASSESMENT FORMS:. Teaching is an art which requires constant energy, practice and progress. Self-assessment forms issued by the DPI, Punjab Government, cater to this requirement by encouraging staff to evaluate their own performance. Every member of the teaching staff has to fill this form annually. It allows educators to identify their own academic strengths and weaknesses. It also helps the institution to achieve greater goals of teaching learning. The Principal writes a report on the basis of this self assessment and the same is sent to the higher authorities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college conducts regular internal and external financial audits as per the requirements of Guru Nanak Dev University. The management has appointed an approved Chartered Accountant to audit the yearly accounts of the college and to prepare the annual income and expenditure statements along with the balance sheet of the college which is duly signed by him. The government grants are also audited by Audit Department of State Government and by Accountant General of Punjab.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

502160

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college follows a well defined strategy for mobilization of funds and optimal utilization of resources as directed by UGC. The college Accounts Department prepares an annual budget estimate in consultation with Sri Guru Angad Dev College Managing Committee, Principal and the Departments. The major sources of funding are as follows:

- Fee collected from the students.
- 95% deficit Grants (Salary Only) received from Punjab Govt. Our college is Grant-In-Aid Institution.
- Various grants received from UGC
- Contribution by Public Leaders from the Development Financial Help Fund.
- Income from parts of campus given on lease like , College Canteen and College Ground.
- Interest from saving of the institution.
- Donations from industry and NGO for setting up of endowments for scholarships and lectures.
- Donation from faculty members (former and present), alumni and well wishers

The major areas of allocation are :

- Salary and amenities to teaching and non teaching staff
- Infrastructure Augmentation
- Academic support facilities
- Building and campus maintenance
- Electricity and generator expenses
- Gratuity and leave encashment
- Youth festival and other function expenses
- Miscellaneous expenses

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

For the year 2021-22 IQAC proposed following tasks and fulfilled all of them :

1. To construct a separate space for the college transportation.
2. To have a separate wing for senior secondary.
3. To construct dark room for physics lab

Apart from these, Other committees and cells working under IQAC carried out various activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews its teaching learning process, structures and methodologies of operations and learning outcomes at periodic intervals. For improving attendance and results of the students various initiatives are taken on the advice of IQAC. Two major initiatives taken in this direction are:

- Introduction of Students' Feedback Process.
- Organizing Parents-Teachers Meeting

1. Students Feedback Process The college has adopted a feedback

system that takes suggestions from stakeholders of each program. This eventually helps to fine -tune teaching- learning process and curriculum. Student feedback is taken for every course in each semester to provide objective information to the faculty for self-appraisal, selfimprovement & development.

2. Parent-Teacher Meeting The next major decision regarding the improvement was felt to be the need to engage constructively the most influential stake holder in the teaching learning process i.e. the parents of the students. For the first time regular Parent Teacher meets were organized in both the sections of the college after the mid-semester tests in every semester.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our college conducts gender equity promotion programs. Gender discrimination has been totally eliminated and girls and boys have equal opportunities in terms of social, cultural, political and economic development. The institution initiates measures in gender equity and gender sensitization.

The institution has constructed separate women cell as per the norms laid by UGC that cares for the well being of female students and staff in college. Counseling is provided to girls whenever needed at different levels. For safety and security of girls' students and female staff, proper CCTV cameras are installed at different locations in the campus. Special facility of common room has been provided by college for girls students.

Initiatives are taken in college campus to promote gender equality Programs like:

- International women day has celebrated by women cell of our college by organizing card making competition.
- Guidance and counseling related to health and career for girls are provided.
- Poshan Maah was celebrated at college to bring awareness among girls students related to Anemia prevention and importance of proper nutrition.
- Lohri and Teej festival enables girls to celebrate equality, empowerment and women hood.
- Competition was organized on "Women Empowerment" named "NARI SHAKTIKARAN" in college on women's day.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://sgadcollege.in/igac/cctv.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-

C. Any 2 of the above

**based energy conservation Use of LED bulbs/
power efficient equipment**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management: Solid waste is disposed in the college for which there is proper system functioning. The waste is generated by all sorts of routine activities carried out in the college that includes paper, plastic, metals, glass, food, etc. The block (cleanliness workers) on each floor collect, clean and compile the waste in the dustbins provided at each floor. Three Open pits placed in the college for garbage dumping.

Liquid Waste Management: The waste water from R.O. systems are collected in water tank which is further used for watering the plants.

There is no Biomedical Waste generated in the college. No E-Waste and no system of waste recycling in the college. Even there is no hazardous chemicals and radioactive waste management system in college.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

C. Any 2 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institute is proactively taking efforts in providing inclusive environments. The initiatives are being taken to promote better education, economic upliftment of the needy and to set communal harmony among students and staff

The university celebrates cultural festivals like Youth Festival. Each year our college participates with enthusiasm in youth festivals. Equal opportunities are provided to boys and girls. Our college win overall championship trophy from B-zone. In this way, our college promotes harmony towards culture.

To promote harmony towards regional culture, the college staff and students jointly celebrates the cultural and other important days like Science Day, Yoga Day, Women's Day, Human Rights Day, etc. Religious ritual activities are performed in the campus. Motivational Lectures, of eminent speakers of different fields, are arranged for all-round development of the students and to make them responsible citizens.

competitions are organized by various departments in college to develop creativity and other various skills among students.

In this way, the institute's efforts helps in providing an inclusive environment for everyone with tolerance and Harmony towards Cultural, Regional, Linguistic, communal Socio-Economic and other diversities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

India as a country is having huge diversity on the basis of culture, language, religion. Our country is guided by the constitution irrespective of caste, religion, race and sex etc.

Sri Guru Angad Dev College sensitizes the students and the employees of the institution to the constitutional obligations about values, rights, duties and responsibilities of citizens, which enables them to act as responsible citizens? The college conducts awareness programs on cleanliness, Swachh Bharat Abhiyaan, involving students. Code of conduct is prepared for students and they should obey the conduct rules.

Major initiatives during this year (2021-2022)

- NSS unit of our college started to encourage the students and it is successfully conducting activities to serve the society.
- Village cleanliness program of village MUNDA PIND

College organizes guest lectures and workshops of eminent personalities to deliver lectures on ethics, values, duties and responsibilities of citizens. SGAD College organized awareness lecture on Free Legal Aid on date 14-11-2021. Lecture was delivered by Advocate Sarbrinder Singh and Advocate Amrinder Singh. Voter's day was celebrated on 25-01-2022 by college NSS volunteers and lecture was given by students to bring awareness about election process and voter's rights. College also celebrated Human Rights day on 10-12-2021. On this day, guest lecture was given by Dr. Satnam Singh Deol which bring awareness among students about their rights and its importance.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	http://sgadcollege.in/iqac/sas.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Our college celebrates National and International days enthusiastically. Celebration of cultural and constitutional festivals is integral part of college's co-curricular activities. The academic calendar is made by college authorities in the starting of the academic session.

In academic year 2021-2022, we celebrated the following days like Human Rights Day, Voter's Day, International Women's Day, Yoga Day and Science Day. A Mega Employment fair was organized by our college.

Type of event

Date

Name of Event

objective

Guest Lecture

10-12-2021

Human Rights Day

To bring awareness about their rights and duties

Awareness Camp

23-01-2022

Voter's Day

To aware students about voter's right and election process

Celebration

08-03-2022

International Women's Day

To celebrate women empowerment and women hood

Yoga Camp

21-6-22

Yoga Day

To enhance physical strength of students

Quiz/Poster competition

04-04-2022

Science Day

To aware students about new inventions of science

Meet

03-11-2021

Alumni Meet

To discuss upcoming policies of college

Seminar

27-04-2022

Info. About Shastri Music

To bring awareness about shastri music among students

7 day Camp

(19--Jan to 25 Jan 2022)

Personality development Camp

To develop overall personality of pupils and faculty

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE-1

TITLE: PERSONALITY DEVELOPMENT CAMP

OBJECTIVES:

1. To make individual disciplined and confident.
2. This camp emphasises on improving skills, abilities and self-esteem of students.

Practice: It was organised on the April, 2022 in our college, eminent speakers delivered lectures on importance of self-study in student's life, better use of internet, road safety measures and achieving academic efficiency. Speakers shared their views, experiences and motivated students for their better future life. This camp encouraged the students to acquire various skills and academic efficiency.

Challenges: No problem is encountered

BEST PRACTICE NO: 2

Title: 139th forest plantation in village BANIA (khadoor sahib)

Objective:

1. To aware students about environment conservation
2. To protect natural ecosystem of the earth.

Practice: - A forest plantation drive was organised in village "BANIA" on the occasion of 550th birth anniversary of Guru Nanak Dev ji. In this all students and faculty members took part and planted 400 different saplings. These kinds of activities provides a multitude of benefits like conserving natural environment by reducing deforestation, lessen the carbon emission and therefore combat climate change.

Challenges: No problem was encountered as president of the college Baba Sewa Singh Ji is himself is an active environmentalist.

File Description	Documents
Best practices in the Institutional website	http://sgadcollege.in/igac/bestpractices.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Institution Distinctiveness 2021-22

The College has provided tremendous thrust and priority to its Program of Diversity Inclusion and Integration - an area distinctive to the Vision of the College. The Vision of the College is to educate, enable and empower young women, that form a significant section of the student community in the College.

The College emphasizes the need to mainstream the marginalized and weaker sections of students to ensure justice and equity in society. The Mission is to steer the education it offers not only towards the pragmatic goal of employability, but also to build a life of the mind and sensitize and orient its students to the service of the community, in the quest for a better life for society and the world that we inhabit.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

- Increasing student strength.
- Promoting reasearch culture.
- Increasing the employment opportunities.
- Collaborating with other organisations for global exposure.
- Promoting use of E-learning platforms.